

This sample schedule covers compliance for B-2- a and for B-6. **Note:** You want to make sure your staff schedules include all staff (any staff paid by 21st cclc funds) and covers all sites.

Staff Schedule and Activity Schedule (B-6 and B-2-a)

Staff/Activity Schedules		Program Start Date: 09/15/2024 Program End Date: 06/20/2024					
Position	Site Staff	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Site Coordinators	Adams, Adam Site - DES	3:00-5:00 pm	3:00-5:00 pm	3:00-5:00 pm	3:00-5:00 pm	3:00-5:00 pm	11:30-3:30 pm
	Bates, Jack Site - DMS	3:00-5:00 pm	3:00-5:00 pm	3:00-5:00 pm	3:00-5:00 pm	3:00-5:00 pm	9:00 –12:00 am
Ed Liaisons	Smith, Kyle Site - DES		3:00-5:00 pm		3:00-5:00 pm	3:00-5:00 pm	
	White, Emily Site - DMS			3:00-5:00 pm			12:00-3:30 pm
DES Site Teachers	Jackson, Kevin	3:00-5:00 pm Drawing Club Rm 205		3:00-5:00 pm HMWK Support Rm 205			11:30-3:30 pm
	House, Serena		3:00-5:00 pm Basketball GYM	3:00-5:00 pm Cultural Club Rm 203	3:00-5:00 pm Cultural Club Rm 203	3:00-5:00 pm HMWK Support Rm 203	11:30-3:30 pm
	Next, Veronica		3:00-5:00 pm Theater Auditorium			3:00-5:00 pm Dance Club GYM	11:30-3:30 pm
	Wayne, Clark	3:00-5:00 pm HMWK Support Rm 201			3:00-5:00 pm HMWK Support Rm 201		11:30-3:30 pm
DMS Site Teachers	Walker, Sky	2:30-5:00 pm HMWK Support Rm 107		2:30-5:00 pm STEM review Rm 107			
	Nguyen, Kelly		2:30-5:00 pm Lit/book club Rm 103		2:30-5:00 pm HMWK Support Rm 103	2:30-5:00 pm HMWK Support Rm 103	
	Brown, Sarah						9:00-11:30 am

Commented [JN1]: Dates of programming

Commented [JN2]: Days

Commented [JN3]: Hours

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	Davis, Jim	2:30-5:00 pm Volleyball Gym					STEM activities 104 9:00-11:30 am Volleyball Gym
	Rodriguez, Lucas	2:30-5:00 pm Dance Auditorium		2:30-5:00 pm Dance Auditorium		2:30-5:00 pm Dance Auditorium	
	Miller, John		2:30-5:00 pm Outdoors club Rm 102		2:30-5:00 pm Mad Lab Rm 102		9:00-11:30 am HMWK Support Rm 107
Data Manager	Watson, Sarah	2:00-5:00 pm Main office	4:00-5:00 pm Main Office	4:00-5:00 pm Main Office	4:00-5:00 pm Main Office	4:00-5:00 pm Main Office	
Program Director	Todd, Richard	1:00-5:00 pm DMS Rm 203	1:00-5:00 pm DMS Rm 203	1:00-5:00 pm DMS Rm 203	1:00-5:00 pm DMS Rm 203	1:00-5:00 pm DMS Rm 203	9:00-3:00 pm DMS and DES
Typist	Gray, Tim	3:00-4:00 pm		3:00-4:00 pm			

Commented [JN4]: All staff includes support admin as well as the teachers