New York State 21st CCLC Program
Timeline
January 2019 – December 2019

Program Year 2 began July 1, 2018 and ends June 30, 2019	
January 2019	• Reminder to submit Mid-Year Report to NYSED by February 15, 2019
February – March 2019	• **Mid-Year Report sent to NYSED by February 15, 2019** • **Summer 2018 APR reporting cycle (March 19-May 24, 2019)** • 3rd Advisory Board Meeting (February) • Budget review; submit Budget amendment if needed • Program Evaluator site visit
April 2019	• **Budget Amendments (FS-10-A), M/WBE Utilization Plan, and revised M/WBE Goal calculation worksheet sent to NYSED's Office of Grants Management by April 15, 2019**
May 2019	• 4th Advisory Board Meeting and (suggested) 2nd administration of QSA • Rest of State Spring Conference- May 29-31, 2019 • New York City Spring Conference- May 30, 2019 • Student Outcomes Survey or another validated student survey selected by the local evaluator • **2019-2020 Budget Packets (FS-10 Budgets, Composite Budgets, and M/WBE documents) sent to NYSED's Office of Grants Management by May 15, 2019** • **Summer 2018 APR data must be entered by May 24, 2019** https://21apr.ed.gov/login
June 2019	• Fall 2018 APR reporting cycle (June 3-August 23, 2019) • Attendance submission forms to be provided in early June for July 15, 2019 due date. **Starting this year, all sub-grantees must:** **-meet participation requirements or face budget reductions as per the RFP;** **-provide State or District ID codes for all students; and** **-report attendance hours disaggregated as either school day Extended Learning Time, school day after-school, weekend/holiday, or summer hours (a new student data roster template will be provided).**
Program Year 2 ends June 30, 2019	

Program Year 3 begins July 1, 2019 and ends June 30, 2020	
July 2019	• **Year 2 Participation data for all sub-grantees should be sent to Measurement Incorporated (MI) by July 15, 2019** • Preliminary meeting for next program year; review QSA results • Conduct strategic planning • Begin summer programming
August 2019	• 1st Advisory Meeting: All stakeholders meet for comprehensive planning • Review QSA Tool (3rd edition) • Establish 21st CCLC Schedule for upcoming school year • **Fall 2019 APR data must be entered by August 23, 2019**
September 2019	• Spring 2019 APR reporting cycle (September 3-December 6, 2019) • **FS-10 F sent to NYSED'S Grants Finance by September 30, 2019** • **Annual Evaluation Report (AER), Signed Verification form, and AER Checklist should be sent via email to NYSED and MI by September 30, 2019** • Fall program start-up
October 2019	• [Lights on Afterschool Initiative](#)- October 24, 2019
November 2019	• 2nd Advisory Board Meeting and (suggested) 1st administration of QSA • Budget Review; submit Budget amendment if needed • Program Evaluator site visit • **21st CCLC Statewide Fall Conference November 19-21, 2019 in Schenectady, NY**
December 2019	• **Spring 2019 APR data must be entered by December 6, 2019** • **Evaluability checklist should be sent via email to the appropriate Resource Center by December 31, 2019**

Please note: All APR data must be entered by the above-mentioned dates. There will be no re-open windows.