



**New York State 21st CCLC Program
 Timeline
 January 2019 – December 2019**

Program Year 2 began July 1, 2018 and ends June 30, 2019

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January 2019	<ul style="list-style-type: none"> • Reminder to submit Mid-Year Report to NYSED by February 15, 2019
February – March 2019	<ul style="list-style-type: none"> • Mid-Year Report sent to NYSED by February 15, 2019 • Summer 2018 APR reporting cycle (March 19-May 24, 2019) • 3rd Advisory Board Meeting (February) • Budget review; submit Budget amendment if needed • Program Evaluator site visit
April 2019	<ul style="list-style-type: none"> • Budget Amendments (FS-10-A), M/WBE Utilization Plan, and revised M/WBE Goal calculation worksheet sent to NYSED’s Office of Grants Management, postmarked by April 15, 2019
May 2019	<ul style="list-style-type: none"> • 4th Advisory Board Meeting and (suggested) 2nd administration of QSA • Rest of State Spring Conference- May 29-31, 2019 • New York City Spring Conference- May 30, 2019 • Student Outcomes Survey or another validated student survey selected by the local evaluator • 2019-2020 Budget Packets (FS-10 Budgets, Composite Budgets, and M/WBE documents) sent to NYSED’s Office of Grants Management, postmarked by May 15, 2019 • Summer 2018 APR data must be entered by May 24, 2019 https://21apr.ed.gov/login
June 2019	<ul style="list-style-type: none"> • Fall 2018 APR reporting cycle (June 3-August 23, 2019) • Attendance submission forms to be provided in early June for July 15, 2019 due date. Starting this year, all sub-grantees must meet participation requirements or face budget reductions as per the RFP. For new reporting requirements see “NYS 21st CCLC Student Participation Reporting” Fact Sheet.
Program Year 2 ends June 30, 2019	

Program Year 3 begins July 1, 2019 and ends June 30, 2020

<p align="center">July- August 2019</p>	<ul style="list-style-type: none"> • Year 2 Participation data for all sub-grantees should be sent to Measurement Incorporated (MI) by July 15, 2019 • Begin summer programming • 1st Advisory Meeting (July or August): All stakeholders meet for comprehensive planning, review QSA results, and update Program Logic Model • Establish 21st CCLC Schedule for upcoming school year • Fall 2018 APR data must be entered by August 23, 2019
<p align="center">September 2019</p>	<ul style="list-style-type: none"> • Spring 2019 APR reporting cycle (September 3-December 6, 2019) • FS-10 F sent to NYSED'S Grants Finance by September 30, 2019 • Annual Evaluation Report (AER), Signed Verification form, and AER Checklist should be sent via email to NYSED and MI by September 30, 2019 • Fall program start-up
<p align="center">October 2019</p>	<ul style="list-style-type: none"> • Lights on Afterschool Initiative- October 24, 2019 • New York City Fall conference TBD
<p align="center">November 2019</p>	<ul style="list-style-type: none"> • 2nd Advisory Board Meeting and (suggested) 1st administration of QSA • Budget Review; submit Budget amendment if needed • Program Evaluator site visit • Rest of State Fall Conference TBD
<p align="center">December 2019</p>	<ul style="list-style-type: none"> • Spring 2019 APR data must be entered by December 6, 2019 • Evaluability checklist should be sent via email to the appropriate Resource Center by December 31, 2019

Please note: All APR data must be entered by the above-mentioned dates. There will be no re-open windows.